

State of Louisiana

***MUNICIPAL POLICE OFFICERS' SUPPLEMENTAL PAY
BOARD MEETING***

AUGUST 11, 2021

10:00 a.m.

Municipal Police Officers' Supplemental Pay

Board Meeting

August 11, 2021

10:00 a.m.

MEMBERS AND STAFF PRESENT:

Bry Layrisson, Chairman

Candace Oby

Ternisa Hutchinson

Kay DeBenedetto

Conner Junkin, Esq.

Candy Diez

Soonie Tessier

ALSO PRESENT:

Lt. Col. Jason Starns

Cassie Porche

Erin Bielkiewicz

Rachel Richard

Sarah McFarland, Vidalia Police Dept.

Brandon Dever, Ward 4 Marshal Office

Natalie Hanson, Sulphur Police Dept.

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Municipal Police Officers' Supplemental Pay Board Meeting
August 11, 2021

MR. LAYRISSON:

This is Chairman Bry Layrisson. I'm calling the August 11, 2021 Municipal Police Officers' Supplemental Pay Board of Review meeting to order. It is 10:19.

ROLL CALL

MR. LAYRISSON:

I'll call the Municipal Police Officers' Supplemental Pay Board meeting to order. It's August 11th, 2021.

The first item on the agenda is Roll Call.

Do we have a quorum, Candace?

MS. OBY:

Yes. Candace is here.

Ternisa, are you on?

MS. HUTCHINSON:

Yes.

MR. LAYRISSON:

Okay. We do have a quorum.

We're going to -- I'll entertain a motion to move Mr. Jason to the next item on the agenda so he can bring us up to speed on our new program that we're implementing for supplemental pay.

MS. HUTCHINSON:

I'll second.

MR. LAYRISSON:

1 Any opposed?

2 (No response.)

3 **MR. LAYRISSON:**

4 Mr. Jason, the floor is yours.

5 **UPDATE ON COMPUTER SYSTEM**

6 LT. COL. JASON STARNs AND CASSIE PORCHE

7 **MR. STARNs:**

8 Good morning. Thank you, Chief Layrisson. I appreciate it.

9 If -- if anyone is on the call that I haven't had an opportunity to meet, my
10 name is Jason Starns. I'm the Deputy Superintendent over at the Office of
11 Management and Finance and Public Safety Services.

12 We just wanted to kind of brief everyone if -- if anyone is not already aware
13 about our modernization project that we'll be working on as it relates to our Mun
14 Pay system. As everyone is probably aware, we're operating off of an old legacy
15 system that sits on a mainframe system that's -- that's been in -- in use for about
16 40 years now. So, obviously, that legacy system is -- is in desperate need of
17 some modernization. We were able, especially with some assistance from Ms.
18 Ternisa down at the Division of Administration and ultimately working through
19 the legislature, able to secure the funding needed to get that project started.
20 So the -- the legislature did ultimately approve an appropriation to Public Safety
21 in order to fund the development of a new application for handling our
22 Municipal and the fire -- Municipal Police and Fire Supplemental payments,
23 along with the others.

24 We've -- I see that we -- Kay is going to kind of be, I guess, heading up our
25 efforts here on the Public Safety side, going forward and working with OTS and

1 contracting -- who can, in turn, develop that application for us, you know, in -- I
2 think part of the vision, what we want to go to, it's -- it's gonna create a whole lot
3 of workflow efficiencies, administratively, not only for processing applications
4 and warrants here on our side, but also for all of the -- the agencies out there that
5 -- that need to submit applications, and -- and, hopefully, you know, the idea that
6 -- and it will create some operational administrative efficiencies for application
7 submission of monthly warrant reconciliation and draws and get out of the -- the
8 antiquated world of paper applications. Hopefully, you know, we'll have some --
9 some features that will allow us to, not only receive and approve electronically,
10 but those agencies to see where they are in the process and with some views and
11 things like that.

12 I know that Kay has already had some kick-off meetings. They're working
13 on securing that development team with OTS. There are some other steps that
14 we'll -- that we'll have to go through in identifying some stakeholders and -- and
15 make sure we're getting some -- you know, the voice of the customer on the end-
16 user side as we go through and try to develop this.

17 We're obviously very excited about it. It's something that we've been
18 working on trying to do, and, fortunately, the funding was made available to us,
19 so we can start taking these steps forward.

20 Certainly, I'll push it to Kay for, you know, any more details we have on
21 status, next steps, any -- anything or decision wise that we need to go through
22 the Board with, but I certainly just wanted to come on quickly today. I know
23 you'll have a long agenda, and I don't want to take up too much time, but just to
24 kind of discuss that and make sure everybody was up to speed on where we are.

25 Kay, do you have anything you'd like to add?

1 **MS. DEBENEDETTO:**

2 Just one quick thing, we can discuss this more at the end of the meeting after
3 we've gone through -- like I said, we have a lengthy agenda today. We do have
4 Cassie Porche on the line with us, and she is heading the OIS side of it. She's
5 going to probably join a lot of our meetings just so she can see how the -- the
6 world works. She will be incorporating as much as we can to make this the
7 easiest possible transition. We want to make sure Jason was here this morning
8 to really kind of kick this off with y'all, because the -- the Board of Review will
9 be a stakeholder in this project, and we will look to you off when we need
10 support with the municipalities. We want to keep everyone informed and be as
11 transparent as we can as we move through this project.

12 **MR. LAYRISSON:**

13 Well, thank you very much. Mr. Starns, do you have anything else you'd
14 like to add before we move on to our agenda?

15 **MR. STARNES:**

16 No, sir, I don't, unless anyone has any questions. And I appreciate the time
17 and the opportunity to speak.

18 **MR. LAYRISSON:**

19 Thank you very much for working on that project and helping the Board to
20 get away from the paper trails to the modern age of technology. We really
21 appreciate it.

22 **MR. STARNES:**

23 Yes, sir. Thank you.

24 **MS. DEBENEDETTO:**

25 Thanks, Jason.

1 **MS. OBY:**

2 Thank you.

3 **REVIEW AND APPROVAL OF MINUTES FROM MAY 12, 2021**

4 **MR. LAYRISSON:**

5 The first item on the agenda will be the review and approval of minutes
6 from the May 12th meeting. I'd like to entertain a motion to approve those
7 minutes.

8 **MS. OBY:**

9 I make a motion to approve the minutes.

10 **MS. HUTCHINSON:**

11 I'll second.

12 **MR. LAYRISSON:**

13 Any opposed?

14 (No response.)

15 **MR. LAYRISSON:**

16 Motion carries.

17 **OLD BUSINESS**

18 VIDALIA POLICE DEPARTMENT

19 Orville Mohon

20 **MR. LAYRISSON:**

21 The first item on the agenda under old business, the Vidalia Police
22 Department.

23 Candace, do you want to --

24 **MS. OBY:**

25 Soonie, can you brief us on this?

1 **MS. TESSIER:**

2 Yes. This application was deferred at our last meeting so that someone from
3 the department could attend, and I think we have someone here from Vidalia. Is
4 it Sheila McFarland?

5 **MS. MCFARLAND:**

6 Hello.

7 **MS. TESSIER:**

8 Sheila.

9 **MS. MCFARLAND:**

10 Hi. Yes.

11 **MS. TESSIER:**

12 So this is an application that has been approved and he has been receiving
13 State supplemental pay, but we noticed that the department was writing animal
14 control as his job title on the warrant.

15 **MS. MCFARLAND:**

16 Okay. We are a small department, and so we handle different areas. He
17 does it handle the animal control. However, as far as the -- the inmates, he is in
18 charge of them and he does take care of, you know, whatever -- whatever is
19 needed in the department.

20 **MR. LAYRISSON:**

21 Okay. Sheila, is he a P.O.S.T. certified officer?

22 **MS. MCFARLAND:**

23 He is a Level II P.O.S.T. certified, yes, sir.

24 **MR. LAYRISSON:**

25 Okay. Does he have arrest authority?

1 **MS. MCFARLAND:**

2 Yes, sir, I think so. I'm not real sure on the Level II. That's a corrections
3 officer. Is that -- am I correct on that?

4 **MR. LAYRISSON:**

5 Correct. What are his main duties?

6 **MS. MCFARLAND:**

7 His main duties are, he -- he takes the inmate -- if there's grass that needs to
8 be cut at the firing range, he handled that. If there is events that are going on
9 within our -- the city, within the town, the inmate, he takes the inmate to help
10 with whatever needs to be done. He is also animal control. I can't say what the
11 main -- the main duty would be.

12 **MR. LAYRISSON:**

13 Do y'all have your own jail?

14 **MS. MCFARLAND:**

15 No, sir, we don't.

16 **MR. LAYRISSON:**

17 So he gets them from the parish jail?

18 **MS. MCFARLAND:**

19 Yes, sir.

20 **MR. LAYRISSON:**

21 Okay. Ternisa --

22 **MS. MCFARLAND:**

23 Right at the moment -- right at -- right at the moment, we just have the one
24 trustee that comes in. Now, when there are events going on, we do have more
25 than the one trustee.

1 **MR. LAYRISSON:**

2 Ternisa, Candace, do y'all have any questions for Ms. McFarland?

3 **MS. DEBENEDETTO:**

4 Can I interrupt? I'm sorry. I think we missed a step. We didn't swear Ms.
5 McFarland in.

6 **MR. LAYRISSON:**

7 Thank you for catching that. Let's do that.

8 **MR. JUNKIN:**

9 I apologize.

10 (Witness sworn.)

11 **MR. LAYRISSON:**

12 Ternisa and Candace, do y'all have any questions for Ms. McFarland before
13 we make a vote on this or make the final decision?

14 **MS. HUTCHINSON:**

15 Ms. McFarland, so would you think the animal control is 50 percent of his
16 job? Do you have like percentages? It's -- is it animal controls do the majority
17 of the work since you don't actually have inmates specifically in your custody?

18 **MS. MCFARLAND:**

19 Probably 50 percent, I would say about.

20 **MS. HUTCHINSON:**

21 Or more even, possibly.

22 **MS. MCFARLAND:**

23 No, I don't -- I don't think it would be more than that.

24 **MR. LAYRISSON:**

25 Ms. McFarland, this is Chief Layrisson. I believe we're going to have to --

1 it's going to be my opinion that we defer this again to the next meeting. I think
2 that we still need more information. I do not believe that we can justify him as a
3 correction officer, even though he's dealing with inmates, when y'all did not have
4 a jail yourself. It's absolutely important that we know whether or not this officer
5 has arrest authority, and we need a breakdown of his past work duties, like Ms.
6 Hutchinson asked, you know, how much does he do in animal control, how
7 much is he doing as a school crossing guard.

8 **MS. MCFARLAND:**

9 Okay.

10 **MR. LAYRISSON:**

11 And if he deals with the inmates on the majority of his business, then we
12 may reconsider that. But, in my opinion, we do not have enough information at
13 this time to either approve or deny this officer his supplemental pay.

14 **MS. MCFARLAND:**

15 Okay. Do you want me to email this information?

16 **MR. LAYRISSON:**

17 Yes. Please email --

18 **MS. MCFARLAND:**

19 Whatever information --

20 **MR. LAYRISSON:**

21 Yeah. We'll -- we'll get him -- we'll defer him to the next meeting, and,
22 hopefully, we can make a final decision at that point.

23 Ternisa or Candace, if I can get a motion that we defer it to the next
24 meeting?

25 **MS. HUTCHINSON:**

1 Before I make a motion, he's currently on supplemental pay though, correct?

2 **MS. TESSIER:**

3 Correct. He was approved --

4 **MS. HUTCHINSON:**

5 Right. Okay. I'll make a motion to defer until we receive the job
6 description and other information as requested.

7 **MS. OBY:**

8 I second.

9 **MR. LAYRISSON:**

10 Any opposed?

11 (No response.)

12 **MR. LAYRISSON:**

13 Okay. Motion carries.

14 WARD 4 MARSHAL, SULPHUR

15 Paul Diakos

16 **MR. LAYRISSON:**

17 The next item on the agenda under old business is Ward 4 Marshal for Sulphur.

18 **MS. SOONIE:**

19 Yes. This application was deferred at our last meeting so that we could look into it
20 a little bit more. He is a grandfathered P.O.S.T. Marshal -- grandfathered into P.O.S.T.
21 Marshal and is requesting back pay from 2009.

22 **MR. LAYRISSON:**

23 Has he been deemed to be eligible during that time? He didn't have any lapse in
24 service?

25 **MR. DEVER:**

1 No, sir. He's been a full-time deputy since 2009.

2 **MR. LAYRISSON:**

3 Okay.

4 **MS. OBY:**

5 Yeah. This is -- this is the Marshal that -- that, apparently, with -- the previous
6 administration never submitted his application because they didn't know he was -- well,
7 I don't know why they didn't, but they -- they never submitted his application for
8 supplemental pay, and the new administration, which we have on here, Brandon Dever,
9 is -- had submitted the application for him when he took over.

10 **MR. LAYRISSON:**

11 Okay. And, Conner, did we locate any legislation to help guide us in making this
12 decision?

13 **MR. JUNKIN:**

14 Really, the only main piece that I would identify is that revised statute Title 40, er
15 16:67.8 for the authorization of back -- payment does say that -- basically, it was
16 determined by the Board of Review that if someone is eligible, they can -- they can
17 submit it for approval. However, it does say that no payment shall be made to any one
18 recipient in excess of \$10,000 at any one time. So I'm not sure what the exact number
19 of -- or value of his payment would be from 2009. However, the -- what the statute says
20 is that no more than \$10,000 can be paid at any one time.

21 **MR. LAYRISSON:**

22 Okay. And who do we have here today speaking on his behalf?

23 **MR. DEVER:**

24 Brandon Dever with the Ward 4 Marshal's Office.

25 **MR. JUNKIN:**

1 And let me -- let's swear him in, please.

2 **MR. LAYRISSON:**

3 Go ahead.

4 **MR. JUNKIN:**

5 (Witness sworn.)

6 **MR. LAYRISSON:**

7 Okay. Ternisa and Candace, based on the information that Connor has
8 provided and the fact that the gentleman was grandfathered in and did not have a
9 lapse in service, I'll make the recommendation that we approve him for the max
10 payment, one-time payment, of \$10,000.

11 Can I get a motion to approve him for that amount?

12 **MS. HUTCHINSON:**

13 I'll make the motion.

14 **MR. LAYRISSON:**

15 I have a motion to pay him the maximum amount of one-time payment of
16 \$10,000.

17 Do I have a second? Do I have a second?

18 **MS. OBY:**

19 Second. I second.

20 **MR. LAYRISSON:**

21 Okay. The motion carries.

22 Okay. We have a motion and a second. The motion carries.

23 Mr. Dever?

24 **MR. DEVER:**

25 Yes, sir.

1 **MR. LAYRISSON:**

2 Based on the legislation and the -- the opinion of our attorney, the max,
3 obviously, that we can pay him at one time is \$10,000. If you disagree with this
4 opinion, I suggest that you seek an Attorney General's opinion that may could
5 guide us in a further direction, but at this time, according to the legislation, that's
6 the most that we can authorize to pay that officer.

7 **MR. DEVER:**

8 There's no objection, sir, and we greatly appreciate it.

9 **MR. LAYRISSON:**

10 Okay. You have a great day.

11 **MR. DEVER:**

12 You, as well. Thank you very much for everybody.

13 **MS. DEBENEDETTO:**

14 Excuse me. Bry, have we ever actually approved his application for
15 supplemental pay?

16 **MR. LAYRISSON:**

17 I don't think we have, so we need to do that.

18 **MS. OBY:**

19 I thought that's kind of what we were doing right now.

20 **MS. DEBENEDETTO:**

21 Well, we've talked about the back pay, but have we approved his application
22 with an effective date?

23 **MR. LAYRISSON:**

24 Well, I entertain a motion that we approve his municipal supplemental pay
25 application with a back date that would equal to the payment of \$10,000.

1 **MS. HUTCHINSON:**

2 Well, sorry. Now I'm confused. I wasn't here at the last meeting. I was out,
3 but --

4 **MR. LAYRISSON:**

5 Well, he's been eligible since the '90s, so we can't make him eligible then,
6 because then we would only X amount of dollars, so --

7 **MS. HUTCHINSON:**

8 That's not what my question is.

9 **MR. LAYRISSON:**

10 Go ahead. I'm sorry.

11 **MS. HUTCHINSON:**

12 So -- right. So we've already -- we have his application, right, that shows
13 that what he's doing is grandfathered in, but he's actually still doing the work. I
14 understand the past, but right now, is he doing the work?

15 **MR. LAYRISSON:**

16 He's full time doing the work, that is correct.

17 **MR. DEVER:**

18 Yes, he is. And -- and forgive me. At the meeting the last time, he was
19 going to be approved, but you guys were going to defer for the -- that decision
20 and then, at the same time, decide of the back pay. The application has been
21 submitted. Everything was there, and you guys were going to approve it. You
22 were just going to wait to make that decision based off of the back pay.

23 **MS. HUTCHINSON:**

24 Okay. I just wanted to make sure we actually had the application.

25 **MR. DEVER:**

1 Yes, yes, ma'am. Yes, ma'am. The application was verified the last
2 meeting. Yes, ma'am. It was verified and going to be approved. Y'all were just
3 going to wait to make that approval with this decision, as well.

4 **MS. HUTCHINSON:**

5 So, Kay, is there something else we need to do then, or is that motion
6 sufficient?

7 **MS. DEBENEDETTO:**

8 Well, I mean, I think we need to set the effective date.

9 **MR. JUNKIN:**

10 And -- but, Chief, just so -- just so you're aware, I believe setting the
11 effective date is not going to have an effect on the back pay, because the Board
12 can approve the back pay up to the certain value, regardless of what theoretically
13 would be -- were it -- were it all the way back to his original effective date.

14 **MR. LAYRISSON:**

15 Okay. Thank you for clarifying that.

16 Then we need a motion to accept his application with the effective date of
17 when he became eligible.

18 And can someone provide me with that date based on his application?

19 **MS. TESSIER:**

20 That is November 1, 2009.

21 **MR. LAYRISSON:**

22 Okay. I make a motion to accept his application and approve him with an
23 effective date of November of 2009.

24 **MR. JUNKIN:**

25 And I would -- I would add the caveat that that effective date is as -- as it is

1 the -- as the back pay applies to it.

2 **MR. LAYRISSON:**

3 Okay.

4 **MS. OBY:**

5 I make a motion to accept his application with an effective date of
6 November 1st, 2009, with a maximum back pay of \$10,000.

7 **MR. LAYRISSON:**

8 Do I have a second?

9 **MS. HUTCHINSON:**

10 Okay.

11 **MR. LAYRISSON:**

12 Okay. I'll second that motion. The motion carries.

13 Are we ready to move forward to new business?

14 **MR. DEVER:**

15 May I ask a question, please, sir?

16 **MR. LAYRISSON:**

17 Yes, sir.

18 **MR. DEVER:**

19 Can I -- so I can tell Deputy Diakos the good news, may I ask when -- when
20 will this payment be made?

21 **MR. LAYRISSON:**

22 Ms. Kay, would you like to answer that for him, please?

23 **MS. OBY:**

24 Soonie, are you going to be able to get him on there for August, or will it be
25 September?

1 **MS. TESSIER:**

2 Yes, August. I'll get him on.

3 **MS. OBY:**

4 So he -- so he'll be put -- he'll be added in August, but his back pay won't be
5 provided until it's approved at the Joint Legislative budget.

6 **MS. HUTCHINSON:**

7 Right, which is going to be at the earliest, if you get the back pay requested,
8 I think their next meeting is like September --

9 **MS. TESSIER:**

10 -- and that will be later on at the end of this -- so his first payment will be at
11 the end of this month for July and August.

12 **MS. OBY:**

13 So it will just be \$1,000.

14 **MS. TESSIER:**

15 -- for two months. Right.

16 **MS. OBY:**

17 So it will be \$1,000 he'll get in August, but his other -- the remainder of his
18 back pay won't be until later this year.

19 **MS. HUTCHINSON:**

20 Right, until JLCB approves the back pay.

21 **MR. DEVER:**

22 So there's another -- there's another approval in with this.

23 **MS. HUTCHINSON:**

24 Because it's the prior fiscal year, it has to be approved by what's called the
25 Joint Legislative Committee on the Budget. So-- it's -- it's in statute. It's just

1 another process, but anything that -- for anybody that was approved for
2 supplemental pay and was paid -- and their old money part, like the older fiscal
3 year, you have to go to budget committee. So, technically, yes, it needs another
4 approval, but --

5 **MR. DEVER:**

6 Okay.

7 **MR. LAYRISSON:**

8 Just call me after the meeting, Mr. Dever, and I'll explain that process to
9 you.

10 **MR. DEVER:**

11 Thank you very much for everybody. Do we need to continue or we're
12 done.

13 **MR. LAYRISSON:**

14 We're done.

15 **MR. DEVER:**

16 All right. Thank you again everyone for your consideration and your time.

17 **MR. LAYRISSON:**

18 You're welcome.

19 **MR. DEVER:**

20 Have a good day.

21 **MS. TESSIER:**

22 You, too.

23 **NEW BUSINESS**

24 JEANERETTE POLICE DEPARTMENT

25 Charles John Pellissier

1 **MR. LAYRISSON:**

2 The first item on the agenda under the new business, the Jeanerette Police
3 Department.

4 **MS. TESSIER:**

5 This officer does not have a basic P.O.S.T. certificate. He has a basic correctional
6 peace officer's certificate. He's a patrolman at the Jeanerette Police Department. So no
7 basic P.O.S.T. certificate for him.

8 **MR. LAYRISSON:**

9 All right. Candace?

10 **MS. OBY:**

11 I mean, the -- it's just -- these are -- this is another one of those officers that, you
12 know, when it was brought to our attention that the statute does not tell us -- it does not,
13 you know, tell us that it has to be a basic P.O.S.T.

14 **MS. TESSIER:**

15 Right. So we'll do all these on the agenda.

16 **MS. OBY:**

17 So -- P.O.S.T. certificate. So I think because it's -- it's -- I think we -- we decided at
18 the last meeting that we would -- we would see all -- we would address all of these
19 types of applications separately, based off of, I guess, their job title.

20 **MR. JUNKIN:**

21 I would ask, if anyone is aware, the basic, so -- the -- the one that this individual has,
22 the certificate is -- does he have to pass is -- do you have to pass an examination in order
23 to receive that certificate?

24 **MS. OBY:**

25 I'm not sure. Bry, do you know?

1 **MR. LAYRISSON:**

2 Yeah. I'm pretty sure they do, Conner. The difference is just the hours of training.
3 I think the Basic II is the correctional course, which is several hundred hours shorter
4 than the actual Basic P.O.S.T. But like we've been talking about, we've been approving
5 some of these at the correctional level, and we -- we decided based on the statute being
6 so vague and not telling us a specific P.O.S.T. course that we felt that we just need to
7 look at their job -- job their duties and their job title to try and make the determination.

8 **MR. JUNKIN:**

9 Correct. All the -- all the statute -- and we're -- for the record, what we're referring
10 to is that Louisiana Revised Statute Title 40:1557.1 in terms of eligibility, directs us to
11 Louisiana Revised Statute 40, Section 2405, as far as the people having to be -- police
12 officers must have passed a -- just a certified training program approved by the Council,
13 that is the P.O.S.T. Council, and successfully pass the Council-approved comprehensive
14 examination. So there's -- correct. There is no indication as to which program or any
15 specific type of program that has to be passed, just has to be Council approved.

16 But that, the reason I asked is because I believe, if there was no examination, that
17 might be an additional consideration, but if there was an examination, then I don't think
18 it is necessarily disqualifying for it to be the, quote, unquote, basic level of certificate.

19 **MR. LAYRISSON:**

20 Yeah. All three of the P.O.S.T. courses, to the best of my knowledge, they have the
21 final exit exam before they can get their certificate. They're just -- they're all based on
22 different hours of required training.

23 Suzanne is -- he's a police officer, and he has a full year of service?

24 **MS. TESSIER:**

25 Yes. He's a patrolman.

1 **MR. LAYRISSON:**

2 I'll make a motion that we approve this officer to receive supplemental pay off
3 based on his eligibility date.

4 **MR. HUTCHINSON:**

5 Second.

6 **MR. LAYRISSON:**

7 We have a motion and a second.

8 Any opposed?

9 (No response.)

10 **MR. LAYRISSON:**

11 The motion carries.

12 ST. MARTINVILLE POLICE DEPARTMENT

13 Ivana Francois

14 **MR. LAYRISSON:**

15 The next item is the St. Martinville Police Department.

16 **MS. TESSIER:**

17 Yes. And this is the same issue. This officer at St. Martinville Police Department
18 does not have a basic P.O.S.T. certificate, but she has a basic correctional peace officer
19 certificate.

20 **MR. LAYRISSON:**

21 Well, he is a police officer, and he has his one year of service; is that correct?

22 **MS. OBY:**

23 It looks like she's a radio dispatcher.

24 **MR. JUNKIN:**

25 Where are you seeing that?

1 **MS. HUTCHINSON:**

2 Are you talking about Ivana?

3 **MS. TESSIER:**

4 Yes.

5 **MS. HUTCHINSON:**

6 She is a dispatcher.

7 **MS. TESSIER:**

8 She's a police officer. There's a Personnel Action Form in there, as of June 21, '21,
9 she's a police officer. She was -- I think she was a dispatcher.

10 **MR. JUNKIN:**

11 That's what I'm seeing, as well.

12 **MS. TESSIER:**

13 Yes.

14 **MR. LAYRISSON:**

15 Communication officers that are P.O.S.T. certified are still eligible.

16 **MS. TESSIER:**

17 Right.

18 **MR. LAYRISSON:**

19 So, whether she's a dispatcher or a police officer, as long as she's P.O.S.T. certified
20 and has one year of service, she is eligible to receive supplemental pay.

21 **MR. JUNKIN:**

22 And I would add that 1667.1(C)(5) specifically indicates that radio dispatchers are
23 eligible.

24 **MR. LAYRISSON:**

25 Correct. I make a motion that we approved this officer for supplemental pay

1 effective on their eligibility date.

2 **MS. HUTCHINSON:**

3 Second.

4 **MR. LAYRISSON:**

5 The motion carries.

6 SULPHUR POLICE DEPARTMENT

7 Natalie Hanson

8 **MR. LAYRISSON:**

9 The next item is the Sulphur Police Department.

10 **MS. TESSIER:**

11 Okay. This is an application for Natalie Hanson. I believe she's with us.

12 **MS. HANSON:**

13 Yes, ma'am.

14 **MS. TESSIER:**

15 And this -- this officer is appealing her denial from -- back in 2019, her application
16 was denied because of her job title.

17 **MS. HANSON:**

18 Which I read the minutes, and you'll have my title wrong in the minutes.

19 **MS. OBY:**

20 We do?

21 **MS. HANSON:**

22 Yes, ma'am.

23 **MS. TESSIER:**

24 Are you an evidence officer?

25 **MS. HANSON:**

1 Yes, ma'am. But in the minutes, you refer to me as an evidence technician.

2 **MR. LAYRISSON:**

3 Let me interrupt for just one second.

4 Conner, will you swear Ms. Hanson in, please?

5 **MR. JUNKIN:**

6 I was just going to ask that.

7 (Witness sworn.)

8 **MR. LAYRISSON:**

9 Okay. Ms. Hanson, will you -- will you give us your title, your job duties,
10 and your qualifications, please?

11 **MS. HANSON:**

12 Yes. Evidence officer Natalie Hanson. I worked in the evidence division. I
13 process crime scenes. I collect evidence from the scenes. I maintained the
14 evidence room. I transport any kind of evidence, drugs, dopes, guns, to the
15 appropriate labs. That's the extent of my duties. I also do work extra details
16 through the police department security. And I do have arrest powers, also.

17 **MR. LAYRISSON:**

18 Ternisa or Candice, do you have any questions?

19 **MS. TESSIER:**

20 And she does have a basic P.O.S.T. certificate, also.

21 **MS. OBY:**

22 No, sir, I don't have any questions.

23 **MR. LAYRISSON:**

24 Okay. Based on her basic P.O.S.T. certification, her arrest powers, and her
25 previous service, I make a motion that we approve Ms. Hanson for supplemental

1 pay with an effective date on her eligibility date.

2 Do I have a second?

3 **MS. HUTCHINSON:**

4 Second.

5 **MR. LAYRISSON:**

6 I have a second. Motion carries.

7 SULPHUR POLICE DEPARTMENT

8 Rachel Richard

9 **MR. LAYRISSON:**

10 The next item on the agenda is the Sulphur Police Department, as well. Do we have
11 Rachel Richard?

12 **MS. TESSIER:**

13 And, yes. This officer has the same job title, evidence officer.

14 **MR. LAYRISSON:**

15 Does she have a basic P.O.S.T. certificate?

16 **MS. TESSIER:**

17 Yes.

18 **MR. LAYRISSON:**

19 Okay. I'll make a motion that we approve this officer to receive
20 supplemental pay, effective on the officer's eligibility date.

21 Do I have a second?

22 **MS. OBY:**

23 I second.

24 **MR. LAYRISSON:**

25 Motion carries.

1 **MS. HANSON:**

2 Sir, I'm sorry. I have a question. This is Natalie Hanson with Sulphur.
3 When you say I was approved, does that backdate to the -- to my application
4 from July of '19, or does that just start from now?

5 **MR. LAYRISSON:**

6 You were approved to your eligibility date, so --

7 **MS. HANSON:**

8 Well, my eligibility date was actually in 2013, but my application -- I was
9 denied back in 2014 as an evidence -- actually, I was a tech. I'm sorry. I was
10 changed at July of 2019, that was my eligibility date.

11 **MS. OBY:**

12 Well, we'll verify that eligibility date and -- and confirm it for you, Natalie.

13 **MR. LAYRISSON:**

14 Candace, will you make a note --

15 **MS. OBY:**

16 If you are eligible from '19, then that would be the date.

17 Go ahead.

18 **MR. LAYRISSON:**

19 Candace, would you make a note to email her once the office determines her
20 eligibility date?

21 **MS. OBY:**

22 I'm doing that -- I'll do that.

23 **MR. LAYRISSON:**

24 Okay. Thank you very much.

25 **MS. HANSON:**

1 Thank you. I appreciate it.

2 **MR. LAYRISSON:**

3 You're welcome.

4 VILLE PLATTE POLICE DEPARTMENT

5 Linton Fontenot

6 **MR. LAYRISSON:**

7 The next item on the agenda is the Ville Platte General Administration
8 Department. We have a city hall security guard.

9 **MS. TESSIER:**

10 Yes. He -- he is a security guard at city hall in Ville Platte. And I don't
11 think we have anybody from the department here for him, do we?

12 (No response.)

13 **MS. TESSIER:**

14 I don't think so.

15 So Linton Fontenot, he was receiving State supplemental payments, and we
16 received an email from his department on October 1st, 2020, to stop his
17 payments, so --

18 **MS. OBY:**

19 Did they say why, Soonie?

20 **MS. TESSIER:**

21 Well, there's a letter in his application -- there's a couple of letters. The
22 department is not the one -- well, let me just say this, that he is the one that
23 wanted his application to be resubmitted, and that's why the department
24 submitted it.

25 **MR. LAYRISSON:**

1 **MS. TESSIER:**

2 Okay. Bossier City, so this one is -- we have a few in here that are similar
3 because their prior service was at a university police department. So we just
4 need some clarification on, are we considering prior service at a university police
5 department? Are we -- are we counting that as prior service toward their one
6 year or not?

7 **MR. LAYRISSON:**

8 Conner, is there anything in the legislation that says we can't count that?

9 **MR. JUNKIN:**

10 I would have to do a more detailed review of the -- as -- as the legislation
11 pertains to university police officers, they're commissioned under a specific
12 statute, so I'd have to -- I'd have to review the interactions there.

13 **MR. LAYRISSON:**

14 Okay. Well, do that for us. Let's see if their one-year full-time law
15 enforcement as a university police officer makes them eligible for our approval.

16 **MS. TESSIER:**

17 I included -- oh, sorry.

18 **MR. LAYRISSON:**

19 Go ahead. I'm sorry.

20 **MS. TESSIER:**

21 Included in your packet that you all got is a list of policy and procedures,
22 and I don't know if that's considered statute or not. It's policy and procedures for
23 supplemental pay.

24 **MR. JUNKIN:**

25 It's not.

1 **MS. TESSIER:**

2 It's not? Okay.

3 **MS. DEBENEDETTO:**

4 That's very old.

5 **MS. TESSIER:**

6 Okay. So we don't know the answer to that, right, if --

7 **MR. LAYRISSON:**

8 No, we don't. I think we'll have to defer any of these involving university
9 police departments for prior service, we'll have to defer those until the next
10 meeting and give Conner some time to research that.

11 So I'll make a motion that we defer any applicants trying to use prior
12 services from a university police department until the next meeting.

13 **MS. HUTCHINSON:**

14 I'll second.

15 CREOLA POLICE DEPARTMENT

16 William Mattox

17 DENHAM SPRINGS POLICE DEPARTMENT

18 Timothy James Swim

19 HAMMOND POLICE DEPARTMENT

20 John O'Reilly Lewis

21 **MR. LAYRISSON:**

22 All right. The next item on the agenda is the Creola Police Department.

23 **MS. TESSIER:**

24 Okay. Creola, it's the same issue. Everything else on the agenda is the
25 same issue with prior service.

1 **MR. JUNKIN:**

2 Prior service from a university?

3 **MS. TESSIER:**

4 Yes.

5 **MS. HUTCHINSON:**

6 He just made a motion for all of them, if their prior service was based on a
7 university police, right?

8 **MS. TESSIER:**

9 Let's see, university, Alexandria.

10 There's one that is Office of Juvenile Justice/Probation and Parole prior
11 service.

12 **MS. HUTCHINSON:**

13 Okay. So are they all the same -- I'm sorry. Are they -- do we need --

14 **MS. TESSIER:**

15 Do you want to go through each one?

16 **MS. HUTCHINSON:**

17 Well, if they -- if their prior service is based on different things, yes. If
18 they're all universities, like -- Conner, don't you think?

19 **MR. JUNKIN:**

20 Yes. I mean, I believe what we just were deferring was the issue regarding
21 specifically university police departments as prior service. If they have some
22 other type of prior service, that's a different issue that needs to be discussed.

23 **MS. HUTCHINSON:**

24 Correct. But if -- can y'all identify which ones were based on a university
25 police as prior service?

1 **MS. TESSIER:**

2 Yes.

3 **MS. HUTCHINSON:**

4 And so can we identify those, because those were, I feel like, was already in
5 the last motion, right?

6 **MS. TESSIER:**

7 Yes, I think so. I can -- I can identify them.

8 So if you skip down to --

9 **MS. DEBENEDETTO:**

10 Soonie, would you just read off the names, so that can be in the record, the
11 ones that are the university police?

12 **MS. TESSIER:**

13 Okay. Okay. So that was Bossier City, Kristian Scaglione, and then next is
14 Creola Police Department, William Mattox, Denham Springs Police Department,
15 Timothy James Swim, Hammond Police Department, John O'Reilly Lewis.

16 HAMMOND POLICE DEPARTMENT

17 Christopher David Wadsworth

18 **MS. TESSIER:**

19 And then the next one, Christopher David Wadsworth, his prior service was
20 at the Office of Juvenile Justice/Probation and Parole.

21 **MS. HUTCHINSON:**

22 Conner, can you refresh? I know that like State Police and Wildlife. Is
23 corrections one of those State entities in which -- you know, for that job, it's --
24 prior year service counts or -- I don't remember the --

25 **MR. JUNKIN:**

1 I don't -- I do not recall off the top of my head.

2 **MS. HUTCHINSON:**

3 I know Wildlife and Fisheries --

4 What did you say, Candace?

5 **MS. OBY:**

6 I was saying, I know -- I know what you're talking about, Ternisa, where it
7 specifically states in the statute that -- I know it specifically states Department of
8 Public Safety is not -- does not qualify.

9 **MS. HUTCHINSON:**

10 None of it qualified, but their -- their -- their service does for eligibility.

11 **MR. JUNKIN:**

12 Public Safety and Corrections, Department of Wildlife and Fisheries, and
13 the Division of Probation and Parole, or retired State Police officer.

14 **MS. HUTCHINSON:**

15 Right. That counts towards their eligibility.

16 **MR. LAYRISSON:**

17 Right here under Title 55, 303, prior service, applicants allowed credit for
18 previous full-time service with Louisiana police departments and/or Sheriff's
19 offices, provided that they met all the requirements.

20 **MR. JUNKIN:**

21 Well, the -- the -- the statute directly states that the Office of Probation and
22 Parole, and this -- was this individual under, Juvenile?

23 **MS. TESSIER:**

24 Juvenile Justice, uh-huh.

25 **MR. JUNKIN:**

1 Juvenile Justice.

2 **MR. HUTCHINSON:**

3 Which is technically under -- structurally under Public Safety and
4 Corrections. They're just different -- distinct different entities, but they're under
5 the same schedule.

6 **MR. JUNKIN:**

7 What do you mean -- what do you mean under the same schedule?

8 **MS. HUTCHINSON:**

9 Like when you say Public Safety, if it says Public Safety and Corrections,
10 that's departments correction services, that's public safety services, and that's,
11 youth services, which is Office of Juvenile Justice.

12 **MR. JUNKIN:**

13 Under the Department of Public Safety and Corrections, public safety
14 services is -- I -- I get what you're saying now, but it's under the overall umbrella
15 of Department of Public Safety and Corrections.

16 **MS. HUTCHINSON:**

17 Correct.

18 **MR. JUNKIN:**

19 I mean, what the statute says is, Department of Public Safety and
20 Corrections, and it doesn't specify whether or not that's corrections or whether or
21 not that's --

22 **MS. HUTCHINSON:**

23 Correct, that's what I kind of thought.

24 **MR. JUNKIN:**

25 Yeah.

1 **MR. LAYRISSON:**

2 So do we --

3 **MS. OBY:**

4 For that individual, I'm thinking, to me, it sounds like you're saying that --
5 that that does qualify as back -- as prior service; is that correct?

6 **MR. LAYRISSON:**

7 If he -- go ahead, Conner. I'm sorry.

8 **MR. JUNKIN:**

9 It's okay. Sorry, Chief. If he's attempting to apply his service time with the
10 juvenile services, and the juvenile services, if that is under the Department of
11 Public Safety and Corrections, then I believe -- yeah, it -- it would be prior
12 service under the statute, but that's a decision for the Board.

13 **MS. DEBENEDETTO:**

14 One thing you might want to look at, as his -- is -- his certificate of prior
15 service from probation and parole does not say what he did there. Where we
16 asked for his classification, it simply says full-time permanent. There are lots of
17 employees in probation and parole. Some of them are in the law enforcement
18 arena, and some of them aren't.

19 **MS. HUTCHINSON:**

20 Correct.

21 **MS. DEBENEDETTO:**

22 So I think we need more -- or, I mean, you might want to get more
23 clarification as to what he actually -- what his job duties were for probation and
24 parole.

25 **MS. HUTCHINSON:**

1 Right. I agree.

2 **MR. LAYRISSON:**

3 So what do we want to do on this one, Ternisa and Candace? Because it --
4 I'm under the opinion, any full-time police officer in the state of Louisiana
5 should be able to use their prior service.

6 **MR. JUNKIN:**

7 Well, Bry, I believe the -- I believe what the question is -- now is whether or
8 not his prior service with juvenile services, whether that was eligible prior
9 service. So, if he was -- we don't know what exactly you did with the prior -- in
10 the juvenile services. So he may have been working there, but we don't know if
11 that was eligible prior service.

12 **MR. LAYRISSON:**

13 But does the statute specify that? That's my question. Do you have to be a
14 police officer?

15 **MR. JUNKIN:**

16 It does say, in the event that a P.O.S.T. certified law enforcement officer
17 employed by one of those agencies.

18 **MR. LAYRISSON:**

19 But if you work for a police department for six months as a -- a school
20 crossing guard and you go to the academy, once you hit that 12 months, your
21 eligible. I mean, you -- in my opinion, you don't have to be an actual police
22 officer with arrest authority for the first 12 months. You just have -- you had to
23 have one year of prior service. I don't know that under prior service, it gives any
24 -- any titles that we use when we approve these applications. But I'm okay with
25 -- if -- if -- if you'll feel more comfortable, if the Board -- we can defer this to the

1 next meeting, we to clarify which prior service is eligible and which is not, so --
2 and then the --

3 Go ahead, Candace.

4 **MS. OBY:**

5 I make a motion to defer his application so we receive what his job title was
6 and his -- we can bring it --

7 **MS. TESSIER:**

8 What his job title was at juvenile justice.

9 **MR. LAYRISSON:**

10 Yeah. We need to know what their job title and job duties weren't during
11 that one year that they're trying to claim for their prior service.

12 **MS. OBY:**

13 Okay.

14 **MR. LAYRISSON:**

15 So I second that motion.

16 Do we have anyone else that was not a university or a probation and parole?

17 LAKE CHARLES HARBOR POLICE

18 Terrance Petite

19 **MS. TESSIER:**

20 Let's see. This -- this one -- the next one, Lake Charles Harbor Police,
21 Terrence Petite has prior service at Lake Charles Probation and Parole and
22 Northwestern State University Police.

23 **MR. LAYRISSON:**

24 Well, then he'll be deferred with the previous --

25 **MS. TESSIER:**

1 With the university -- okay.

2 **MR. LAYRISSON:**

3 Correct.

4 WARD 3 MARSHAL, LAKE CHARLES

5 Robert Gates

6 **MS. TESSIER:**

7 And then the next one is also university, Ward 3 Marshal, Lake Charles,
8 Robert A. Gates.

9 **MR. LAYRISSON:**

10 Okay. Just to make sure we haven't missed anyone, anyone -- any
11 application with -- requesting prior service for university or the Department of
12 Corrections Probation and Parole, I make a motion we defer them until the next
13 meeting so that the administrator and legal counsel can look into the matter.

14 Do I have a second?

15 **MS. HUTCHINSON:**

16 Second.

17 **MR. LAYRISSON:**

18 Motion carries.

19 **DISCUSSION OF RULE CHANGES**

20 **MR. LAYRISSON:**

21 The next item on the agenda is the discussion of rule changes.

22 I'm sure that's Ms. Kay.

23 **MS. DEBENEDETTO:**

24 I'm sorry. Yes. What I just wanted to say, and I know it's been a lengthy
25 meeting, so I don't want to take too much time is, just to update y'all on the

1 processes we are in currently and where we stand right now. As Jason said this
2 morning, we have thank God, and thank you, Trenisa for the budget office's help
3 in getting us funding to get the new project kicked off. What is going to happen
4 in that is, Cassie is over the OIS team that will, first of all, secure us, a
5 development team, people to come in and -- with the necessary skillset needed to
6 actually develop the new system. Our office will participate in that fully and
7 give the historical knowledge the way we think the system should run. We'll
8 look at every little aspect of it, and we will be as transparent as we can with y'all,
9 as often as we can, about what's happening and things that may change as far as
10 the way things are processed.

11 In conjunction with that, we are also looking at the administrative rules,
12 which are back from the '80s. Conner and Candace and I and Candy have talked
13 several times about the updates that need to be done, and we will probably start
14 bringing things to the Board, some specific things that need to be changed and
15 make sure that we have, along with Conner's assistant -- Conner has been
16 meeting with us, on things that need to be rewritten in the administrative rules.
17 You know, it's a -- it's a -- it's a play between the statute and the administrative
18 rule, and so we want to make sure that, as we progress through the new system
19 requirements and the business rules of the new system, that we have both the
20 statutes and the administrative rules current and up to date and that we're not
21 violating anything in between that triangle of requirements.

22 So I thought I'd propose that, at least for every Board meeting, I'd give y'all
23 an update on where we stand and bring anything that needs Board decision to
24 y'all, and if we need to do that any more, we can always do a Zoom meeting with
25 just the Board and Conner and the staff to make any decisions that need to be

1 made. Is that all right with y'all?

2 **MR. LAYRISSON:**

3 Ms. Kay, I would suggest too that you and I and Conner maybe try to start
4 having a meeting at least once every two weeks so I can be involved as well and
5 have Conner to help me with the legislative side of it.

6 **MR. JUNKIN:**

7 I -- well, what I would say is that that's definitely -- meetings is something
8 that we can definitely try and arrange. I'm not sure I'll be able to every two
9 weeks just based current staffing and other responsibilities, but we can -- we can
10 try and arrange to speak as often as possible.

11 **MR. LAYRISSON:**

12 Sounds good.

13 **MS. DEBENEDETO:**

14 We've already identified a couple of things that are going to need to be
15 statutorily updated, you know. First of all, of course, we have to do the house
16 cleaning. The statutes still refer that -- they still say that we're going to issue
17 paper checks and that the warrants are -- are all that. We need to, of course,
18 make that in broader language to say that it will be processed in a manner
19 acceptable to all means.

20 But one of the biggest things we're going to need to get, Chief, is a good buy
21 in from the municipalities themselves that they're going to be willing to take the
22 responsibility of doing this system in an automated fashion and that they will
23 have acceptable platforms on which to put this.

24 **MS. HUTCHINSON:**

25 So it's not just going to be like web based or something? Because how are

1 you going to get those little, small entities --

2 **MS. DEBENEDETTO:**

3 Well, that's -- that's what I'm saying, you know, we still have stuff --

4 **MS. HUTCHINSON:**

5 Because they're going to have --

6 **MS. DEBENEDETTO:**

7 -- from personal emails, and that -- that's going to have to change in this
8 realm. Okay. I mean, the towns are going to have to have someone designated
9 that has the electronic means to actually submit applications and submit warrants
10 and approval cycles and stuff like that. And I see Ternisa's face --

11 **MS. HUTCHINSON:**

12 Sorry.

13 **MS. DEBENEDETTO:**

14 That's okay. It's kind of like me, perhaps I should shut my camera off at
15 times.

16 **MS. HUTCHINSON:**

17 Right. I think I need to shut my camera off, because there's no -- I feel like
18 there's possibly like no way some of those little one-person police departments
19 are gonna have the right equipment to --

20 **MS. DEBENEDETTO:**

21 Well, in -- in a web-based world, they should have some access.

22 **MS. HUTCHINSON:**

23 Right. That's what I'm hoping, it's just a web based, so they don't need to
24 have any type of software necessarily. They just need to be able to access a --

25 **MS. DEBENEDETTO:**

1 No, no, no. It wouldn't be like that.

2 And -- and, Cassie, I know you're not ready to speak to -- to anything, but if
3 you could just give us real briefly kind of how the world might exist. We --
4 we're not -- we're not there. We're at the very beginning. We just had our
5 kickoff about two weeks ago. Okay.

6 **MS. HUTCHINSON:**

7 We didn't have the money before then.

8 **MS. DEBENEDETTO:**

9 Yeah.

10 **MS. HUTCHINSON:**

11 -- the money yet.

12 **MS. PORCHE:**

13 Yeah. I think, I -- I don't know if you guys can hear me. So, you -- you did
14 sort of put me on the spot, but that's okay. You know, I think understanding
15 what the agencies and what these municipalities have access to, their limitations,
16 those are realities of our budgets and, you know, sometimes towns and
17 municipalities are smaller than others. So I think being informed of those things
18 and taking that into consideration whenever we make the decisions for the
19 design of the new system is going to be of utmost importance. Otherwise, you
20 just won't get the acceptance and the usability that we would want to see there.
21 So I think there's opportunities, as things -- as time goes on, maybe you can add
22 functionality, you know, as they're able to accommodate those changes, but at
23 the same time, providing enough web-based functionality where we can get
24 information timely and a mechanism that is useful for the agencies and for this
25 Board to review and make decisions on applications and hopefully real --

1 and to some extent, real-time feedback on those decisions outside of maybe
2 Board meetings. But, you know, I think -- and not requiring extra, like I said,
3 software installations and special tools that most people just don't have available.
4 So it's going to take some time to figure -- figure those things out, but I think
5 those are the right thought process to be having whenever we're making those
6 decisions, and that's -- that's a big part of what I'll be working on with Kay and
7 Candace. And, again, in talking to these Boards and hearing feedback from --
8 from those agencies that need to submit these forms and submit that paperwork
9 is going to be important for us to have that informed decision-making, so...

10 **MS. DEBENEDETTO:**

11 One of the first things we're probably going to do is do a -- and we can do
12 this, Cassie, even before we get the team in place, is do a voice of the customer,
13 old, old term, but where we'd actually send like a questionnaire out to all of the
14 municipalities and ask some basic questions, you know, about electronic media
15 and what their capabilities are to see what we're really looking at.

16 **MS. PORCHE:**

17 Yeah. And --

18 **MS. DEBENEDETTO:**

19 We'll just need your help or -- or your -- or whoever's help in that. I plan to
20 also reach out to the municipal association to see if they would be willing to
21 participate in that, in -- in making sure that we get responses back from
22 everybody we need to and if we can hook people up with other people that might
23 be able to help them in the process.

24 **MS. PORCHE:**

25 Yeah. And I know -- and from what I'm gauging, it sounds like Conner is

1 the attorney -- or an attorney on behalf of the agency.

2 **MS. DEBENEDETTO:**

3 Yes.

4 **MS. PORCHE:**

5 I think the only thing that -- that sort of clicks in my brain and -- and hearing
6 a lot of the conversation and seeing a little bit about the applications, I've been
7 kind of looking a lot about what the application packets entail and the
8 information in those, and there is some like personally identifying information,
9 which is typically categorized as restricted data, from an information security
10 perspective. Now, we are talking about public roles, you know, police officers,
11 some information is public record. So I don't know to what extent there is any
12 concerns about -- like you were saying someone using their personal email
13 address, for example, to upload or share or receive updates and information,
14 when you're talking birth certificates, social security cards, information about --
15 banking account. I mean, this is financial data or it's personal data. There are
16 obviously rules and regulations around those things, and maybe, thankfully,
17 hopefully, it hasn't been a problem in the past that we've had issues. But I think
18 looking and over the last couple of years, we have had data breaches and -- or
19 we've had issues with, you know, security from an infrastructure perspective,
20 and we have to be mindful of those things moving forward, and that might mean
21 to, you know, sort of dictating in some cases compliance with, you know, using
22 secure methods of sharing our receiving information, and that's not your personal
23 email sometimes. So I know that gets really sticky, but, you know --

24 **MS. DEBENEDETTO:**

25 Right. Well -- yeah. We'll -- we'll get into the -- to the -- more as we move

1 forward, but we just want to make y'all aware we're starting this process. It's --
2 you know, I know that the last time we talked about this several years ago, a lot
3 of people got concerned that -- that the recipients were going to be harmed
4 during this process, and that is not the case here. We're hoping to make -- to
5 continue on and to make everyone's life just a little easier. So that's all that we
6 have.

7 **MR. LAYRISSON:**

8 Ms. Kay, Ms. Kay?

9 **MS. DEBENEDETTO:**

10 Yes.

11 **MR. LAYRISSON:**

12 The first thing we need to do is come up with a tutorial video at about the
13 ninth-grade level that they can go to to learn how to use this system and the -- do
14 not contact the chairman with questions about this system -- you -- require
15 department-only emails because there's -- yahoo.com, gmail.com. You're not
16 going to get -- emails --

17 **MS. PORCHE:**

18 I understand.

19 **MS. DEBENEDETTO:**

20 We understand totally. Of course, a part of the process is going to be, not
21 only training, but testing, before any of this happens, and we'll have to have both
22 large and small municipalities on board to agree to test the water with us, and --
23 and we will certainly have a lot of training. That -- training is my -- is my -- you
24 know, that's my go-to. I've been there. I did it for many, many, many systems.
25 So, yes, we will have that in all forms. We will do in-person. We will do video.

1 We will do Zoom. We will do everything.

2 **MR. LAYRISSON:**

3 Conner, aren't you so you and I are fixing to retire from this Board?

4 **MS. HUTCHINSON:**

5 Conner is young. He has many years left.

6 **MS. PORCHE:**

7 Thanks for letting me participate.

8 **MS. DEBENEDETTO:**

9 Thank y'all very much, and we can get back to the agenda.

10 **NEW APPLICATIONS SUBMITTED FOR APPROVAL - 141**

11 **MR. LAYRISSON:**

12 The next item on the agenda is new applications submitted for approval, 141
13 applications.

14 **MS. OBY:**

15 I make a second to -- I make a motion to approve the applications in globo.

16 **MS. HUTCHINSON:**

17 I'll second.

18 **MR. LAYRISSON:**

19 Motion carries.

20 **TIME AND DATE OF THE NEXT MEETING- NOVEMBER 10, 2021**

21 **MR. LAYRISSON:**

22 Time and date of the next meeting, November 10th, 2021, at 10:00 a.m.

23 Candace, that's 10:00 a.m., not 10:30, not 3:00 with a Zoom, not 3:30 with a
24 Zoom, 10:00 a.m.

25 **MS. OBY:**

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I'm sorry, Bry.

ADJOURN

MR. LAYRISSON:

Does anybody have anything before we adjourn the meeting?

(No response.)

MR. LAYRISSON:

I'll entertain a motion to adjourn.

MS. HUTCHINSON:

I'll make a motion.

MS. OBY:

I second.

MR. LAYRISSON:

The meeting is adjourned. Thank you.

THE MEETING WAS ADJOURNED

CERTIFICATE

I, MICHELLE S. ABADIE, Certified Court Reporter in and for the State of Louisiana, as the officer before whom this hearing was reported, and during which, testimony was taken after duly being sworn by me, that on August 11, 2021, a meeting for the Municipal Police Officers' Supplemental Board was held, that this testimony and matters were reported by me, was prepared and transcribed by me, and that the foregoing pages, numbered 1 through 51, inclusive, is a true and correct transcript to the best of my ability and understanding; that I am not related to counsel or to the parties herein, nor am I otherwise interested in the outcome of this proceeding.

MICHELLE S. ABADIE, CCR #24032
CERTIFIED COURT REPORTER

APPROVAL OF THE MINUTES

Bry Layrisson, Chairman

Candace Oby

MICHELLE S. ABADIE, CCR
CERTIFIED COURT REPORTER